

# **Stratfield Mortimer Neighbourhood Development Plan**

## Steering Group Minutes of the Meeting held on Friday 10<sup>th</sup> October 2014 in the Parish Office

Present: Mike Dennett (Chairman)  
John Cornwell  
Dudley Ives  
Neil Kiley  
Danusia Morsley  
Patrick Wingfield  
Tennant Barber.

### **Minutes of 26<sup>th</sup> September 2014**

1. The following change was agreed, responsibility for 'Historic Environment and Landscape Character' policies is with Danusia Morsley not Patrick Wingfield.

### **Matters Arising**

#### *2. Website*

- a. The Steering Group was reminded of note on the structure, naming and information to be supplied for any document or file to be put on the website.
- b. It was agreed that 'Dropbox' should be used to share documents amongst members of the Steering Group. Each document put in Dropbox is to have a front page with the website information that will be required when the document is mounted on the website.

#### *3. Recruitment of Administrator/Research Assistant*

A draft advert (see attached) was agreed with the following additions

- The person should be self-employed
- The hours were variable with some evening work
- The responsibility for securing the material that will be required to be submitted to West Berkshire and the Independent examiner

Questions and applications should be submitted to Mike Dennett.

The advert will be placed on Mortimer noticeboards and those of surrounding parishes/villages eg. Burghfield, Beech Hill and on the Parish Website. **Action Mike Dennett.** The advert will also be placed on the MVP website. **Action Danusia Morsley**

4. *Approach to Doctor's Surgery and Schools* – **Outstanding**

5. *Meeting with Developers*- Barton Willmore (who act on behalf of Hallam Land Management) will be offered 3<sup>rd</sup>,4<sup>th</sup>, or 6<sup>th</sup> of November 2014 for a meeting. **Action Mike Dennett.**

6. *Identification of Small Sites* – It was noted that Neighbourhood Development Orders can be used for example to convert spaces above shops into flats. This might be an opportunity for dwellings in Mortimer. It was also noted that the 40% affordable housing can put off landowner from offering up land for development.

### **Development of policies**

7. It was agreed three key lessons from the Ascot Sunningdale presentation were “not to leave ‘wriggle room’ in the policy statements”, “the need for adequate resources” and that “a central objective/policy can provide the focus for the whole NDP” that engages the community in a positive purpose, e.g. the rejuvenation of the area South of the racecourse.

8. The proposals for combining the policy ideas to reduce the total number that have to be developed were accepted and allocated to specific themes to do the amalgamation (see attached)

9. To enable **Danusia Morsely** to concentrate on communicating with and contacting the stakeholders in Mortimer it was agreed that **Tennant Barber** would develop the ‘Commercial and Employment’ policies and **Patrick Wingfield** the ‘Historic Environment and Landscape Character’ policies.

### **Grant Application for Funding**

10. Closing dates for applications for funding are to be checked. . **Action Mike Dennett**

## **West Berkshire Housing in the Countryside Consultation**

11. It was reported that the Parish Council had delegated the responsibility for their response to the consultation to the NDP Team. A review of the consultation document highlighted that the policies were so caveated that they became 'toothless'. It was agreed this should be the response in a separate letter. A draft is to be produced for Mike Dennett to send on behalf of the team  
**Action Patrick Wingfield for draft and Mike Dennett.**

### **Next Meeting**

The next meeting will be held on Friday 24<sup>th</sup> October 2014 at 10.00 am **at Ashfield, Kiln Lane.**