

Stratfield Mortimer Neighbourhood Development Plan

Steering Group Minutes of the Meeting held on Friday 23rd January 2015 at the Parish Council Office

Attendees:	Mike Dennett (MD) - Chairman Dudley Ives (DI)	
	Neil Kiley (NK)	
	Patrick Wingfield (PW)	
	Tennant Barber (TB)	
	Danusia Morsley (DM) John Cornwell (JC) - Planning advisor	
	Jane Rabbiosi (JR) – Research & admin assistant	
		ACTIONS
1.	Minutes of 9th January 2015	
	The minutes were approved	
2.	Feedback from WB meeting	
	<p>MD circulated the meeting notes from the meeting with West Berkshire and also the summary of comments regarding Mortimer from Housing DPD. The West Berks contacts list from Liz Alexander was divided up for steering group members to make contact (with at least 2 members attending any meeting):</p> <ul style="list-style-type: none"> • Questionnaire design and validity Jenny Legge 01635 503043 jlegge@westberks.gov.uk –MD to contact • Public Health Lesley Wyman lwyman@westberks.gov.uk – NK to contact • Education Fiona Simmonds or Mark Lewis fsimmonds@westberks.gov.uk 01635 519366 – meeting arranged for Wed 28 January, TB & PW to attend • Parking standards/station parking Jenny Graham jgraham@westberks.gov.uk 01635 519623 – PW to contact • Affordable Housing Sarah Conlon sconlon@westberks.gov.uk 01635 519491 – PW to contact <p>PW reported that Liz Alexander said that not all aspects of policy needed to be derived from the questionnaire as long as there was a trail of evidence from consultation exhibitions etc. Liz Alexander also confirmed that it was important to show that the views of 17 – 19 year old had be sought and taken into consideration.</p>	<p>DM</p> <p>NK TB / PW</p> <p>PW</p> <p>PW</p>
3.	Feedback from meeting with St Mary’s Governors	
	TB gave notes on his meeting with the St Mary’s Governors. Governors will discuss matters raised in their next meeting. The committee agreed that we should try and keep discussions open and make clear that not asking for a yes / no decision.	
4.	Review feedback from Bell Cornwall	
	PW circulated site selection document & corresponding site map with Bell Cornwall comments. PW reported that the feedback confirmed that all three	

	<p>strategies are deliverable. The committee agreed that densities of housing should be factored into the consultation. JC suggested that ranges of densities could be given, i.e. 20 – 30 houses per hectare.</p> <p>ACTION: PW create key next to map with densities listed for each site.</p> <p>It was site owners should be contacted before consultation events to check they are happy for the sites to be made public knowledge.</p> <p>ACTION: NK to follow up with the site owners (mainly Englefield Estate)</p>	<p>PW</p> <p>NK</p>
5	Consultation	
	<p>West Berks appear to be very happy with the structure of our consultation thus far.</p> <p>Timetable – working back the flyer and exhibit material drafts need to be complete by 2nd February so that they can be signed off by committee before printing. JC suggested Bell Cornwall could help with presentation of the posters.</p> <p>It was agreed that the steering group members would take on the responsibility for writing the posters / displays (& make a list of any supporting documents that will need to be made available for round table discussions) for the subjects as follows:</p> <ul style="list-style-type: none"> • Residential (to include street lighting)– DI, NK, TB, JR, MD, PW (meeting to write it on Mon 26 Jan 2 – 4pm at NK’s house) • Biodiversity & Green Infrastructure – PW • Commercial & Employment – DM • Infrastructure, Parking & Flooding – TB with input from NH and NK <p>It was agreed that the steering group would take care of the following additional materials:</p> <ul style="list-style-type: none"> • Printing / copying of 2 large parish maps – NK • Write an entry and exit board - PW • Posters for Budgens – DM <p>TB to brief John Bagshaw about extra exhibition furniture such as 4 x 800 by 1800 tables, flip charts for round table discussions etc</p> <p>DM to follow up on the leaflet. The committee agreed that they were happy for DM to have sign off on leaflet before printing.</p>	<p>DI, NK, TB, JR, PW, MD, DM, TB, NH, NK</p> <p>NK, PW, DM</p> <p>TB</p> <p>DM</p>
6	Funding	
	To was agreed that MD and JR would work together researching funding options.	
7	AOB	
	Website – DM raised the point that it occurred to her that the wording on the website, which is now live but not yet publicised, should not mention enlargement or moving of the schools etc. The committee agreed that should be amended to describe a concentration of resources instead.	
8	Next meetings to be held on Mon 2nd February (7.30pm Methodist Church since confirmed) and Fri 6th February 2015 at Parish Office.	