

Stratfield Mortimer Neighbourhood Development Plan

Steering Group Minutes of meeting held on Tuesday 17th July 2014 at Ashfield, Kiln Lane

Present: Mike Dennett (Chairman)
Danusia Morsley
Neil Kiley
Patrick Wingfield
Tennant Barber.

1. The Chairman stated that though Danusia Morsley was no longer a Parish Councillor, he assumed that it was the wish of the group that Danusia would remain on the Steering Group representing the community. The Group enthusiastically endorsed the Chairman's assumption.
2. Chairman reminded the meeting that the Parish Clerk shall be copied in on circulation of agenda and meeting minutes.

SHLAA

3. Following a review of the West Berkshire (WB) council minutes of May 2014 and agenda and paper for July 2014 meeting concern was expressed about
 - a. The change to the Core Strategy that has been approved increasing the number of houses to be built in East Kennet up from 270 to 320,
 - b. the statement that Mortimer will take more than 100 houses when previous informal figures quoted were circa 100 houses, and
 - c. that the agreement that Mortimer would select the sites for new housing development to accommodate a specified number to be provided by WB appears not to have been accepted.
4. It was agreed that as a matter of urgency the Parish Council should write to West Berkshire
 - a. to ask why the Core Strategy numbers were altered and that Mortimer was concerned about the threat to increase its allocation above the c100 figure.
 - b. to confirm that Mortimer would select the sites to accommodate the house number allocated to Mortimer by WB, asking that this to be approved and minuted.
 - c. If Mortimer was unable to identify the sites the fallback position should be the second option in the July 2014 WB Council agenda papers.
5. Two members of the Steering Group should try to attend WB July council the meeting.

6. Agreed a copy of the letter shall be sent to the Mortimer WB councillors asking them to ensure the matter is dealt with correctly.

Action Mike Dennett

Website

7. It was agreed that a NDP website be developed and Danusia's proposal to use John Hanniwin pro bono offer to develop the site be accepted.
8. To progress the development a small group, led by Danusia, comprising Tennant and one or two volunteers create a briefing statement of the functions required and sketches of website pages e.g.
 - i. Feedback functionality
 - ii. Q & A facility
 - iii. Themes/thread facility
 - iv. Survey feedback
 - v. Progress reporting
 - vi. Statistical information on site usage
 - vii. Contact details.

Subsequently oversee the implementation of the website.

Action Danusia Morsley

Volunteers

9. Agreed that volunteers be Emailed to thank them for their help in the Exhibition. At the same time to ask
 - a. for ideas for inclusion on the website
 - b. for two to help with the design and the implementation of the website
 - c. whether they knew of anyone who is interested in selling land to accommodate small developments
 - d. to undertake research into crime statistics for Mortimer to examine how crime and anti-social behaviour has changed over the last 10-20 years

Also inform them that the results from the Exhibition will be Emailed as soon as they are available [NOTE possible they will be ready in time to be included in the first Email].

Action Tennant Barber to draft Email for Chairman.

Exhibition Results

10. It was agreed that the draft analysis should be

- a. Emailed to all those for whom NDP has Email address
 - b. A few copies be placed in the library (if they permit)
 - c. The availability of the results be advertised on the Parish website, MVP website and Village noticeboards.
 - d. The actual results as detailed below will be placed on the NDP page of the SMPC website and on the NDP noticeboard outside the library
11. Agreed the analysis be modified as follows
- a. The comments column on the individual, display analyses be removed
 - b. The 'fors' and 'against's be placed in separate columns
 - c. Issues for further investigation to be removed
 - d. A 'health warning' introduction to be included:
 - i. The results cannot be considered to be representative of the village as only approximately 60 people attended the Exhibition on the Sunday and by the nature of the event they were a self-selecting group: The results and comments however do provide an indication of possible community opinion;
 - ii. Consultation with the wider community will be conducted over the coming months;
 - iii. A number of issues were raised that will now be followed up;
 - iv. Several of the ideas in the various displays were ambiguous and/or were insufficiently clear as to meaning. These will be resolved in the next rounds of consultation.

Action Tennant Barber

Other Actions

12. Arrange a meeting with WB planners to deepen the relationship with the planners in particular to brief them on progress to date, to review NDP ideas to ensure they are not in conflict with WB strategy, to discuss our concerns and to seek their advice on further work and ideas. In addition identify who else in WB we should consult with. **Action Mike Dennett**
13. Agreed a meeting should be held with Mortimer WB councillors to appraise them of progress to date, to raise issues on which the Steering Group would like their views and would wish them to take up on behalf of the community and the development of the NDP. **Action Mike Dennett**

Next Meeting

Next meeting at 10 am on Thursday 31 July 2014 at Danusia Morsley's home.