

# Stratfield Mortimer Neighbourhood Development Plan

## Steering Group Minutes of meeting held on Tuesday 31<sup>st</sup> July 2014 at 11 St Mary's Road

Present: Mike Dennett (Chairman)  
Danusia Morsley  
Neil Kiley  
Patrick Wingfield  
Tennant Barber.

Minutes of the meeting held on 17<sup>th</sup> July 2014 were approved.

### Housing Development West Berkshire Consultation

1. West Berkshire Council Meeting
  - a. Councillor Lock informed the Council Meeting that more than 100 houses in Mortimer was excessive.
  - b. It was noted that the Liberal Democrats voted against the Consultation Paper because it had not included consideration of brown field sites. However, being in a minority the consultation paper was approved.
  
2. Liz Alexander (West Berkshire Planning) has indicated that the preference for Mortimer to select the sites will not be a problem.
  
3. Mortimer response to Consultation - Actions
  - a. Inform the Mortimer community of the consultation by
    - i. Using the MVP website – **Danusia Morsley**
    - ii. Notices on the PC noticeboards – **Mike Dennett**
    - iii. Article in the forthcoming PC Newsletter - ?
    - iv. If agreeable a notice placed in both the Post Office and Budgens - ?
  
4. It was suggested that the Parish Council should submit a formal response possibly following an exceptional Parish Council meeting held after the delivery of the Parish Newsletter due on the weekend of 30th/31st August 2014.

5. The NDP should also respond to the consultation. In preparation a meeting should be arranged with West Berkshire planners (Liz Alexander) - **Mike Dennett to arrange**. The purpose is to
  - a. Inform West Berkshire Option1 is still preferred option
  - b. Inform West Berkshire that 'at least 100 new homes' is excessive and that the original indication of 'about 100 new homes' (100 +/- 10%) is what we expect to be asked to deliver
  - c. Understand
    - i. why only half MOR006 has been proposed, and
    - ii. why, given earlier West Berkshire warnings about risks of allocating a part of a site because developers will seek to develop the whole site which would be hard to resist, have West Berkshire chosen to propose half the site?
  - d. To get clarity on the meaning of the 'revised boundary' proposals - is it the sites agreed for development or all the sites that were included in the SHLAA
  - e. To discuss any other relevant issues contained within the consultation documentation ( The documentation to be reviewed to identify those issues that should be raised with West Berkshire – **Patrick Wingfield**)
  
6. Develop a statement giving the current position of the NDP on site allocation for new homes taking into account that the NDP process will have responsibility for determining sites and layout, that West Berkshire's preferred option is for MOR005 and half of MOR006, the possibility of identifying small sites that members of the community wish to offer for development (an option that some in Mortimer have expressed a preference for), possible exploitation of sites for use other than for homes e.g. school space. – **Tennant Barber to Draft**

## **Website Update**

7. John Hannawin has agreed to develop a skeleton framework with the domain address Motimer-NDP.org.uk. A list of requirements has been passed to John Hannawin and delivery of the framework is expected about 1<sup>st</sup> September. The site will then have to be populated with data. It was agreed that members should start to assemble data to be included on the site using only alphanumeric plus \_ and – symbols as names for the item.
  
8. It was agreed that an offer should be made to pay for costs incurred by John Hannawin to pay for his staff or third parties.

9. Initial inputting data will be undertaken by **Danusia Morsley** who will also seek a second person to help with on-going website maintenance to keep the site up to date.

### **Exhibition Analysis Publication**

10. **Mike Dennett** will circulate a revised introduction to the report. **Tennant Barber** will include this with any further revisions. Three bound copies will be made:- one for location in the library for public information, one for the formal records and one spare – **Tennant Barber**
11. Announcement of the availability of the analysis will be placed on the Parish noticeboards when the final version is available. – **Mike Dennett**

### **Feedback from the Budgens Display Initiative.**

12. The last two displays were mounted on 30<sup>th</sup> July. So far 53 comments have been received. Danusia Morsley thought that between x3 and x4 as many had looked at the displays as had commented.
13. Once the Budgens initiative is complete the displays will be passed to Mike Dennett who will photograph them as a record of the Exhibition. – **Mike Dennett**
14. The Budgens comments will be formally recorded and analysed separately as well as being integrated with the exhibition feedback – **Tennant Barber**

### **Next Steps**

15. To identify what evidence/data needs to be collected to support the NDP proposals the following will be undertaken:
  - a. Contact Ascot/Sunningdale NDP team for their experience of evidence requirements – **Neil Kiley**
  - b. Review websites of completed NDPs for evidence/data used to support NDP – **Neil Kiley**
16. Arrange to meet with West Berkshire Planning (Bryan Little?) to discuss what evidence/data they consider would be appropriate and possible sources. – **Mike Dennett**

### **Volunteers**

17. Email volunteers sending exhibition analysis, informing them about plans to display exhibition analysis in the library, and tell them about the plan to have a workshop to agree the next steps and initiate a research programme.

## **Other Business**

18. It was agreed that we (or sub-set of NDP) meet with Burghfield to brief them about our experience – **Neil Kiley**
19. Public meetings of the NDP Steering Group shall be held when options/policy proposals, proposed content for consultation documents or the final report shall be held in public with due notice and agenda. When the Group meets just to develop action plans to progress the preparation of the NDP these do not need to be public meetings.

## **Next Meeting**

20. The next meeting will be held on 15<sup>th</sup> August 2014 in the Parish Office (this will be a planning meeting)