

Stratfield Mortimer Neighbourhood Development Plan

Steering Group Minutes of meeting held on Friday 16th May 2014 in the Parish Office

Present: Mike Dennett (Chairman)
Danusia Morsley
Neil Kiley
Patrick Wingfield
Tennant Barber.

1. Minutes of Meeting 9th May 2014

The minutes of the meeting were accepted.

2. Actions

Contact with volunteers has not been completed as planned due to pressure of other actions. See minute 5

3. Administrative Support

A draft contract will be prepared for discussion at the next meeting (**Action Neil Kiley**)

4. Funday Preparation

The 'Rural Character' vision statement was reviewed and the following amendments were agreed:

- To obtain the most representative statistics on the current state of the parish it was agreed to add to the census figures on the number of housing units the number of approved new developments over the 3 year period since the census i.e. April 2001 – March 2014 inclusive. The Parish Planning Committee can be reviewed to determine this figure. (**Action Neil Kiley**)
- It was agreed that for fuller understanding any statistics used should be defined so that the reader would know any limitations and able to appropriately interpret.
- Paragraphs 4 and 5 of the vision to be combined and reference to the Post Office and Bank to be included.
- The statement should include a reference to the need to encourage local/typical architecture and design in paragraph 3.

It was agreed that a set of subjects/possible exemplar policies similar to those prepared by Danusia Morsley for commercial developments should be prepared for each of the subject areas:

- Residential development (**Mike Dennett**)
- Infrastructure (**Tennant Barber**)
- Biodiversity (**Patrick Wingfield**)
- Heritage (**Danusia Morsley**)
- Overarching subjects – Design and Energy Efficiency (**Patrick Wingfield**).

These would be circulated by email to enable other members to add ideas. A full list for each can then be agreed at the next Steering Group Meeting.

To get useful feedback on the rural character statement and the possible policies it was agreed that each member of the community should be given a limited number of green (for support) and red (for disagree), say 3 green and 2 red for each subject area and any number of white stickers for additional comments.

The Sunday event, titled NDP Community View Step 2, will be open 14.00 – 16.00 hours. On the Saturday a stall will be open to inform the community on the current position within the parish titled 'Your Village Now'. The two day event will under the banner title 'NDP Community Exhibition'.

An A5 flyer will be available to be handed to members of the community summarising the current position of the NDP and the purpose of the two day event.

5. Volunteers

It was agreed that the volunteers would be contacted and invited to a volunteers briefing session, tentatively scheduled for Thursday, 29th May 2014 in the Methodist Church.

6. Next Meeting

Next meeting will be on Wednesday 28 May 2014 commencing 2.00 pm at Ashfield, Kiln Lane. [Recent emails concerning meeting with Liz Alexander on this date requires re-arrangement of Steering Group meeting.]