

Stratfield Mortimer Neighbourhood Development Plan

Steering Group Minutes of meeting held on Friday 15th August 2014 at Stratfield Mortimer Parish Office

Present: Mike Dennett (Chairman)
Danusia Morsley
Dudley Ives
Neil Kiley
Tennant Barber.

Apologies

Patrick Wingfield sent his apologies.

Minutes of the meeting held on 31st July 2014

The following amendment to minute 4 was agreed

'It was suggested that the Parish Council should submit a formal response possibly following an exceptional Parish Council meeting held after the delivery of the Parish Newsletter due on the weekend of 30th/31st August 2014.'

Matters Arising

1. The Exhibition Analysis has been published with one bound copy for the each of the Library and the Parish Office. The volunteers have been sent an electronic copy. A PDF version has yet to be sent to Mike Dennett
Tennant Barber
2. The action to include the Budgens feedback into the analysis is outstanding.
Tennant Barber
3. It was agreed that Mike Dennett would email volunteers offering some evening dates for a meeting and advising them that the purpose is to identify pieces of work that will need to be completed in preparation for formal consultations with the Mortimer community and to agree responsibilities for undertaking the work.
Mike Dennett
4. Neil Kiley reported that he had informed Burghfield that we are willing to discuss our experiences in developing the Mortimer NDP. He is awaiting a response from the Burghfield Parish Council on whether or not they wish to proceed.

Response to West Berkshire Consultation

5. The possible implications of the stated interest, in an email to Jayne Kirk passed to Mike Dennett, of the Hallam Land Management/Henry Boot in developing the Kiln Lane site, MOR001 were discussed. It was agreed that this email should be put into the public domain, an action to be confirmed with Jayne Kirk, Clerk to the Parish Council. The request for a meeting was noted and it was agreed this should proceed at a time and date suitable and appropriate for the Steering Group to meet with Barton Wilmore agents for Hallam Land Management. It was agreed that a reply to this effect should be sent **Mike Dennett**.
6. The meeting confirmed that they wish to take option1, 'Mortimer NDP will select the development sites', outlined in the West Berkshire Consultation. This is to be formally confirmed in the Steering Group response to the consultation document. This response should provide West Berkshire with the confidence that the Mortimer NDP can deliver its commitment to make a site selection that is supported by the majority of the community.
7. Notices to the community and an article in the Parish Council Newsletter should encourage individuals to respond to the Preferred Options Consultation.
8. It is possible that the Parish Council's response to the consultation will be discussed at the next Finance and General Purposes Committee meeting rather than convene an exceptional meeting of the full council.
9. It was noted that the earliest a meeting with Liz Alexander and Brian Lyttle of West Berkshire was the 5th September 2014. As Liz Alexander is back from her holidays it was considered sensible to submit some of our questions in writing so that as many as possible can be answered before the 5th making it easier to complete the Steering Group's response in time. It was agreed to develop the set of questions by way of a round robin email. Tennant Barber offered to produce a first list which was accepted. **Tennant Barber then by All**
10. A statement on the current position of the NDP Steering Group on site allocation for new developments is outstanding. This is needed to provide an agreed stance on site choices that is the view of the whole Steering Group and is as independent as possible of any personal interest of individual members of the Steering Group so that it can be considered to be an impartial view. **Tennant Barber and the ALL**
11. It was agreed that to have a good and meaningful discussion of the various consultation documents reviewed by Patrick Wingfield it would be most advantageous for Patrick Wingfield to be there. To this end a meeting date

suitable for Patrick Wingfield will be found and the other members will make their best effort to make themselves available.

12. It was agreed that the next steps were to review salient elements in the West Berkshire consultation documentation that are relevant to Mortimer. The following actions were agreed:

a. Site Assessments

The West Berkshire site assessments are a detailed analysis of the suitability of each site undertaken by West Berkshire providing the detailed information to inform site selection. It was agreed these would be reviewed for accuracy and completeness;

- I. Kiln Lane Site MOR001 and Turner Arms/West End Road site MOR 005 **Danusia Morsley and Tennant Barber**
- II. Horse and Groom site MOR006 and Spring Lane MOR008 **Mike Dennett and Neil Kiley**

b. Policy Reviews

The West Berkshire consultation documents include a variety of policy statement. It was agreed that these policy statements should be reviewed to assess whether they were correctly and appropriately applied in the Mortimer context. The following reviews were agreed:

- i. Flooding **Tennant Barber**
- ii. Parking and Transport **Neil Kiley**
- iii. Travellers **Danusia Morsley**

Data/Evidence Collection

13. Contact with other NDPs to identify what evidence they collected and what was useful is outstanding. **Neil Kiley**

Other Business

14. The Steering Group noted that some members of the public had queried where members of the steering group lived and whether there were conflicts of interest if they lived close to possible development sites. It was agreed that the approximate address (street name/general area) of each member be made available on the new website.

Next Meeting

15. Date to be agreed with Patrick Wingfield.